

Enrolment Form and Examinations Agreement

PLEASE FILL IN THIS FORM THEN EMAIL IT BACK TO: info@passaccounting.co.uk

Personal details		Photographic Identification must be shown to verify your details. Please bring your Passport or Driving Licence to each exam sitting together with your ACCA registration card.																											
Title:	<p style="text-align: center;">EXAM FEES PAYABLE</p> <table border="1"> <thead> <tr> <th><u>ACCA QUALIFICATION</u></th> <th><u>TOTAL</u></th> </tr> </thead> <tbody> <tr> <td>Accountant in Business (AB)</td> <td>£112</td> </tr> <tr> <td>Management Accounting (MA)</td> <td>£112</td> </tr> <tr> <td>Financial Accountant (FA)</td> <td>£112</td> </tr> <tr> <td>Corporate & Business Law (LW)</td> <td>£124</td> </tr> <tr> <td colspan="2">FOUNDATIONS IN ACCOUNTANCY</td> </tr> <tr> <td>Recording Financial Transactions (FA1)</td> <td>£86</td> </tr> <tr> <td>Management Information (MA1)</td> <td>£86</td> </tr> <tr> <td>Maintaining Financial Records (FA2)</td> <td>£86</td> </tr> <tr> <td>Managing Costs and Finance (MA2)</td> <td>£86</td> </tr> <tr> <td>Accountant in Business (FAB)</td> <td>£112</td> </tr> <tr> <td>Financial Accounting (FFA)</td> <td>£112</td> </tr> <tr> <td>Management Accounting (FMA)</td> <td>£112</td> </tr> </tbody> </table>			<u>ACCA QUALIFICATION</u>	<u>TOTAL</u>	Accountant in Business (AB)	£112	Management Accounting (MA)	£112	Financial Accountant (FA)	£112	Corporate & Business Law (LW)	£124	FOUNDATIONS IN ACCOUNTANCY		Recording Financial Transactions (FA1)	£86	Management Information (MA1)	£86	Maintaining Financial Records (FA2)	£86	Managing Costs and Finance (MA2)	£86	Accountant in Business (FAB)	£112	Financial Accounting (FFA)	£112	Management Accounting (FMA)	£112
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Forename(s):																													
Surname:																													
Previous name(s):																													
Date of birth:																													
Address (incl postcode)																													
Contact number:																													
Email:																													
ACCA registration number:																													
Details of any disabilities, health problems and/or learning difficulty																													
Please let us know if you have a disability or medical condition that may affect you sitting your exam.																													
Exam details: Please enter the name of the exam(s) you wish to take. The total fee is noted above.																													
Exam name	Date and time of exam	Total fees																											
My employer is paying for the exam fees and I enclose a letter of authority:			Y / N																										
Name of Employer:																													
Address:																													
Payment method: BACS (please note we cannot accept card payments)																													
Contact in case of emergency																													
Name:																													
Relationship:		Contact Tel:																											
Exams Agreement:																													
This enrolment form constitutes an agreement between you and PASS Accounting. By signing this agreement you agree that you will:																													
<ul style="list-style-type: none"> • Pay all exam fees <u>prior</u> to sitting your exam. • Attend all exams punctually and explain absence or lateness. • Conduct yourself in a way which respects the rights of others and complies with PASS Accounting policies and procedures. • Take responsibility for attending the correct exams. • Bring photographic ID to each exam and show it to the invigilator for verification. 																													
Please note that once booked, exam fees will only be refunded if a full 7 days' notice is given.																													
No refunds can be given for non-attendance.																													
Student signature:																													
PASS Accounting signature:																													
1 April 2020 – 31 March 2021																													